

LIVERMORE FIRE PROTECTION DISTRICT

Board of Directors Meeting Minutes

August 17th, 2023

Meeting called to order by Bruce Huey at 4:36

In Attendance

NAME	TITLE	IN ATTENDANCE
Bruce Huey	President	Present
Cindy Cosmas	Treasurer	Present
Sheri Furlott	Secretary	Present
Mark Steputis	Director	Present
Wanda Pomeroy	Director	Present
Chad Uthmann	Director	Present
Jerry Lang	Director	Present
Jim Herrington	Fire Chief	Present
Joel Funk	Assistant Chief Medical	Absent
Joel Meeter	Assistant Chief Training/Retirement	Absent
Eddie Taylor	Assistant Chief Operations	Absent

Public Access and Comment

None

Secretary's Report of Filings/Notices

None

Grants Report

See attached report.

Fire Chief's Report

See attached report.

- We are waiting for "Special District" designation, which is missing on some state records. Chief Herrington researched and found that our special district was formed in 1977, so unsure why this title was left of important documents at the time. This is holding up our .gov domain
- Supervac will create and place signage on our new support trailer.
- Chief Herrington submitted rough draft for LFPD strategic plan. He asked board members to review.

Corrections/Approval to Last Month's Meeting

A motion to approve the minutes from July 20, 2023 was made by Cindy Cosmas and seconded by Mark Steputis. Motion approved.

Treasurer's Report

See attached reports.

A motion to approve the treasures report was made by Wand Pomeroy and seconded by Sheri Furlott. Motion approved.

Unfinished Business

None

New Business

Chief Herrington discussed and advised on Jackson County's request to enter the LETA system. It is unknown why Jackson County did not participate in earlier years, but entry requires approval by other departments around the state. There are no legal or financial burdens or obligations to LFPD.

A motion to approve Resolution 2023-2, Approval of Jackson County's entry into LETA was made by Mark Steputis and seconded by Chad Uthmann. Motion approved.

A motion to approve Bruce Huey, as president, to sign official documents regarding above resolution 2023-2 was made by Chad Uthmann and seconded by Mark Steputis. Motion approved.

Motion to adjourn was made at 5:44 p.m. and was passed unanimously

Next meeting will be held: Sept. 21st 2023

Approved by Director-President Bruce E. Huey

Attested to by Director Furlott

Livermore Fire Protection District
Grant Report August 17, 2023

No.	GRANT NAME	ITEM/EQUIPMENT	STATUS	Project Cost (\$)	TOTAL GRANT AWARD (\$)	LFPD MATCH (\$)
Current Existing Grants						
1	Volunteer Fire Assistance (VFA)	Extended incident support equipment including fire hoses and hardware, a portable water tank, and safety signs. This would be a reimbursement grant.	A remittance voucher has been received; waiting for confirmation that the deposit for reimbursement of \$9,608.92 has been made. Grant (nearly) complete.	\$20,183.75	\$19,217.84	\$10,574.83
2	Northeast All Hazards Region (NEAHR) Homeland Security Grant	8 dual band radios plus accessories. This would be a reimbursement grant.	Submitted Jan 2, 2023. If the state receives full funding from Homeland Security, our funding would be awarded in Feb 2024.	\$30,178.08	\$20,000 recommended for funding	Estimated \$10,178.08 (maximum grant award would be \$20,000).
3	Emergency Medical and Trauma Services (State EMS grant)	Zoll X, 12 lead EMS cardiac monitor. This would be a reimbursement grant.	Grant was awarded. Awaiting contract from the state. Once executed, state will provide a purchase order. Purchases can't be made until the purchase order is in place (expected Q3)	\$47,395.35	\$20,169.62.	\$27,225.73
4	Larimer County Fire Agency Grant	Hose reducers and portable generator for extended incident support. This would be a reimbursement grant.	We were awarded \$4,200. Generator has been received. Still need to order hose reducers (grant dollars must be spent by Oct 31).	\$5,200.00	\$4,200.00	None
5	Statewide Internet Portal Authority (SIPA) microgrant	6 digital notebooks.	Application for \$1,936.56 submitted July 13. Awards to be announced Sept 11 - 15.	\$1,936.56 plus shipping	TBD	None
5	HB 22-1194	Scott SCBA masks, structure gloves, particulate blocking hoods, leather structure boots, large fire shelters. This is a direct equipment	Grant application is prep.	\$0	\$0	\$0

No.	GRANT NAME	ITEM/EQUIPMENT	STATUS	Project Cost (\$)	TOTAL GRANT AWARD (\$)	LFPD MATCH (\$)
		distribution grant, so no money is involved.				
6	CREATE	50% of registration, lodging, and travel to the EMSAC conference. Seven members to attend.	Grant application in prep.	5,300.33	TBD	50%
Coming up soon						
7	Fire Fighter Safety	TBD	Grant to open in Dec.			
8	VFA	TBD	Grant to open in Oct.			
9	State EMTS	TBD	Grant to open in Dec.			

LFPD Chief's Report
August 17 2023

Incidents: 100 YTD, 11 in last 30 days.
2 lightning fires, small
Multiple MVAs
Hazmat MVA

Office: IT Specialist (Logistics) Pat Carolan
Web page updating
Will improve as time goes on

LFPD is missing as "Special District" on some state records. This needs to be corrected for grants and to obtain our ".gov" domain. (Waiting for contact from .GOV process.) *Special District formed 1991 so unsure why?*

Membership: No Change

Apparatus: Trailer delivered. Tim ordering supplies. Need storage system.
Mark H. lead on this *Supervac. will label + signage*
Foam 4 to be dedicated to Support Trailer
Chevy Colorado to have fuel cell removed and installed on "old" foam
4. Trailer and Truck to be stored at Annex
E 432 (Co State Engine) now in service
Repairs to Med 1 (Brakes) (Ambulance) and E132 (electronics)
Up date requested on the Type IV on order.

Equipment: Anticipate ordering more equipment for the New Type IV and Trailer
No PO from the State EMS grant for the Cardiac Monitor

Other Agencies: Larimer County OEM has emergency supplies to Stations 1 and 2 in the event we need to shelter people who are stranded or displaced. (Temporary supplies until sheltering can be found.)

Mutual Aid: CSP requested assistance with traffic control for an MVA.

Cost Recovery: Billing to be attempted on HazMat MVA . We were there for several hours - staff & apparatus
Using CERF billing rates. Rate schedule set for personnel and equipment

Training: Emphasis on new apparatus.

State has some fire classes we want to send two members to. 4-day class.
Structure courses

EMS: UCH has had leadership changes in training. Not sure what impact this will have on us.

Station1: Many thanks to Al Cassalia and Will for mowing the grounds

Station2: Same to Dave H for keeping ground and station clean

Station 3: No news from Mr. Richardson since commenting on architect's plan

Station 4: Meeting with CSU Foundation on the 29th

What will they require/allow

Signs, building type

Permitting.

? Federal involvement in permits?

Need to use county building permit?

\$180,000 wood post and beam with concrete, no interior finish, no excavation 40ft x 100ft =

Annex: Sending Redlined contract back to county for their review.

Old site contamination to be addressed so we won't be responsible

Strategic Plan: Proposed S.P. 1.0

rough draft - please review

3:14 PM

08/13/23

Accrual Basis

Livermore Fire Protection District
Balance Sheet
As of July 31, 2023

	<u>Jul 31, 23</u>
ASSETS	
Current Assets	
Checking/Savings	
Building Fund - Savings	65,548.15
Capital Reserve Fund-Vehicle	16,785.32
Emergency Catastrophic Fire	62,930.06
Emergency Reserve Fund - TABOR	7,579.00
General Fund - Checking	148,395.65
Red Mountain Building Fund	40,000.00
Total Checking/Savings	<u>341,238.18</u>
Total Current Assets	341,238.18
Fixed Assets	
New E131 Engine	193,820.40
Type IV Brush Truck - 2022	325,453.00
Total Fixed Assets	<u>519,273.40</u>
TOTAL ASSETS	<u><u>860,511.58</u></u>
LIABILITIES & EQUITY	
Liabilities	
Long Term Liabilities	
Tax-Exem Lease -New E131 Engine	103,820.40
Tax-Exemp Lease - Type IV Brush	139,358.97
Total Long Term Liabilities	<u>243,179.37</u>
Total Liabilities	243,179.37
Equity	
Opening Bal Equity	156,917.14
Retained Earnings	277,026.56
Net Income	183,388.51
Total Equity	<u>617,332.21</u>
TOTAL LIABILITIES & EQUITY	<u><u>860,511.58</u></u>

