### LIVERMORE FIRE PROTECTION DISTRICT

### Board of Directors Meeting Minutes

June 15th, 2023

Meeting called to order by Bruce Huey at 4:37

#### In Attendance

NAME	TITLE	IN ATTENDANCE
Bruce Huey	President	Present
Cindy Cosmas	Director	Present
Sheri Furlott	Secretary	Present
Mark Steputis	Director	Present
Wanda Pomeroy	Director	Present
Jerry Lang	Director	Present
Chad Uthmann	Director	Present
Jim Herrington	Fire Chief	Present
Patti Herrington	Admin Captain	Present
Joel Meeter	Assistant Chief Training/Retirement	Present

#### **Public Access and Comment**

None

#### Secretary's Report of Filings/Notices

None

#### Fire Chief's Report

#### See attached report.

- Co.gov is still in process. Haven't heard back after application.
- Med 1 needs important work soon including brakes and upgraded emergency lighting.
- Chief will decide which vehicle in our fleet is best equipped for towing new Extended Incident Trailer
- New Type IV needs a light bar installed.
- New E131 will go into service 6/17/23.
- New discussion re: renting the county space across the street. Previously it was felt too expensive to due to water fees that come with the space. Approx.= \$500/month. Now most in the room feel this is a reasonable expense for gaining valuable space for new apparatus.

Grants Report
See attached report.
The department was asked to write a letter in support of Larimer County's peer training for assisting with mental health and critical incidence calls.
Corrections/Approval to Last Month's Meeting
A motion to approve the minutes from May 18th, 2023, was made by Cindy Cosmas and seconded by Wanda Pomeroy. Motion approved.
Treasurer's Report
See attached reports.
A motion to approve the treasures report was made by Sheri Furlott and seconded by Wanda Pomeroy. Motion approved.
Unfinished Business
Joel Meeter gave an updated date of September 2023 for completion of actuarial analysis of pension plan.
New Business
None
Motion to adjourn was made at 5:47 p.m. and was passed unanimously. Next meeting will be held July $20^{th}$ , $2023$ .
Approved by Director-President Bull E. Huy  Attested to by Director

A motion to approve renting space across the street was made by Wanda Pomeroy and seconded by

Mark Steputis. Motion approved unanimously.

Grant Report June 14, 2023

Livermore Fire Protection District Grant Report June 14, 2023

No.	GRANT NAME	ITEM/EQUIPMENT	STATUS	Project Cost (\$)	TOTAL GRANT AWARD (\$)	LFPD MATCH (\$)
Court	Current Existing Grants					
~	Volunteer Fire Assistance (VFA)	Extended incident support equipment including fire hoses and hardware, a portable water tank, and safety signs. This would be a reimbursement grant.	Remainder of the equipment has been received. Reimbursement request to be submitted as soon as the last of the cancelled checks is received.	\$19,217.84	\$19,217.84	\$9,608.92
2	Northeast All Hazards Region (NEAHR) Homeland Security Grant	8 dual band radios plus accessories. This would be a reimbursement grant.	Submitted Jan 2, 2023. If the state receives full funding from Homeland Security, our funding would be awarded in Feb 2024.	\$30,178.08	\$20,000 recommended for funding	Estimated \$10,178.08 (maximum grant award would be \$20.000).
m	Emergency Medical and Trauma Services (State EMS grant)	Zoll X, 12 lead EMS cardiac monitor. This would be a reimbursement grant.	Submitted Feb 13. Awards to be announced prior to July 1. Mary Makris and Karyn participated in the RETAC meeting March 21 and SEMTAC meetings May11.	\$47,395.35	TBD. State's portion would be a maximum of \$17,750 for the monitor and 50% of the accessories	\$27,225.72
4	Larimer County Fire Agency Grant	Hose reducers and portable generator for extended incident support. This would be a reimbursement grant.	We were awarded \$4.200. Quartermaster Shafer to order equipment.	\$5,200.00	\$4,200.00	None
رة 10	Coming up soon  5 CL Fires	TBD. This grant is available at any time, \$500 max. We have used it for firefighting equipment and mannikins in the past. This would	Use this grant at any time.			

No.	GRANT NAME	ITEM/EQUIPMENT	STATUS	Project Cost (\$)	TOTAL GRANT AWARD (\$)	LFPD MATCH (\$)
		not be a reimbursement grant, they typically send a check.				
ဖ	HB 22-1194	There will likely be another round of Waiting for the grant to open. equipment grants from the state in 2023. We should evaluate what we did not receive last year and reapply. This would not be a reimbursement grant, the state will purchase the equipment.	aiting for the grant to open.			
y and	Site to the state of the state	invited to participate in I oneted to write a letter of invited to write a letter of	This I widened concerns to ref	see traini	E TE	No contract of the contract of

LFPD Chief's Report June 15, 2023

Calls: 15 calls since last BOD Mtg

No Fires

2 ATV accidents at the same time on the same road

6 MVAs

2 MVAs at the same place and time but not a collision (Rain)

2 extrications, one tool broken

2 Fatalities, 3 people extricated (2 Livermore Residents)

Very difficult extrications

1 Injury with off trail evacuation at night

2 Illness calls

3 Patients transported by Air

1 investigation, report situation to dispatch

Office: Zoll reporting working OK. Still learning

Co.gov is still in process -haven't heard back after application

Web page: work in progress, BOD agendas on line

Looking for Web designer

LFPD (Patti) now able to post BOD Agendas and Newsletter

**Post Approved Minutes?** 

Membership: No changes

Apparatus:

Extended Incident trailer should be here in a couple to weeks - will decide which schick will fee will be will

Colorado Division of Fire Prevention and Control to trade out E432 for a new(er) Type IV.

5 ton, first Gulf War vintage

Needs light bar

Huge upgrade for us

Contract signed, waiting for counter signature \$7.00/year

Vehicle is now covered by our VFIS ins.

Extended incident trailer on order. 2-3 weeks for delivery

Discussion on which vehicles we own will be satisfactory to pull it.

Ferrara (New E131) will go in service Saturday 617

Many members trained on Driving and Pumping with test.

Foam system is not working, hoping it's a minor problem

Old E131 (White Pierce) will become E13R (Reserve)

Will place at station 2 when E132 goes in for repairs, then stored at Poudre Canyon Station 4

Mutual aid agreement: Joel F to create a Docusign document for departments

Cost recovery contract: Sent to Covenant Solutions after we made suggestions to contract wording. Still waiting. Eddie is contacting CSP and Covenant to bill a Truck MVA from two months ago

Training: Wildland refresher complete with almost all members finishing the "Pack Test".

11 Members at qualified at the "Arduous" level.

Focus on getting members trained on the new engine. Several sessions held on non-training days

New EMS training equipment has arrived and we will use this to increase hands-on skills for our EMTs who don't get enough hands-on with UCH training

EMS: Even after NLCERA wrote to have a meeting with the Poudre Fire Authority Chief there has been no response.

Many questions about the contract and how or who is monitoring it for compliance. Wary office defortments

are struggling w/ corrent

Station 1. R/O repairs are being attempted in a step-wise fashion: Replacing parts we know have failed. Testing water Contract samples to see if it has solved the problem. If so we will have routine maintenance done to prevent further issues. If not we will continue to try various repairs/improvements

Station 2: No issues.

New Type IV will take up more room

Grants: See Grant Summary from Karyn

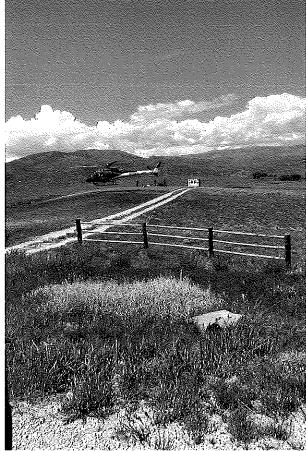
Larimer County Fire Agency Grant: Now ordering equipment

Satellite Stations: (No Update) Keith is pursuing sign for Station \$ (Red Mtn) to announce our intentions and to ask for donations and volunteers.

Virginia Dale Station: (No Update) Plans were delivered to Mr. Richardson who was going to talk to an architect about them. ~

#### Requests for BOD actions:

- Do we need anything else for Saturday
  - a. Plates
  - b. Plasticware
  - c. Cups?





1st 2nd anda Mark

## Livermore Fire Protection District Balance Sheet

As of May 31, 2023

ASSETS   Current Assets   Checking/Savings   Building Fund - Savings   65,311.76   62,930.06   62,93		May 31, 23
Checking/Savings       65,311.76         Capital Reserve Fund-Vehicle       16,785.32         Emergency Catastrophic Fire       62,930.06         Emergency Reserve Fund - TABOR       7,579.00         General Fund - Checking       91,290.35         Red Mountain Building Fund       40,000.00         Total Checking/Savings       283,896.49         Total Current Assets       283,896.49         Fixed Assets       263,896.49         Cash       -252,726.50         New E131 Engine       193,820.40         Type IV Brush Truck - 2022       325,453.00         TOTAL ASSETS       560,443.39         LIABILITIES & EQUITY       Liabilities         Current Liabilities       103,820.40 → 139,358.97 → 139,	ASSETS	
Building Fund - Savings       65,311.76         Capital Reserve Fund-Vehicle       16,785.32         Emergency Catastrophic Fire       62,930.06         Emergency Reserve Fund - TABOR       7,579.00         General Fund - Checking       91,290.35         Red Mountain Building Fund       40,000.00         Total Checking/Savings       283,896.49         Total Current Assets       283,896.49         Fixed Assets       283,896.49         Fixed Assets       252,726.50         New E131 Engine       193,820.40         Type IV Brush Truck - 2022       325,453.00         Total Fixed Assets       266,546.90         TOTAL ASSETS       550,443.39         LiABILITIES & EQUITY       Liabilities         Current Liabilities       103,820.40 →         Tax-Exem Lease - New E131 Engine       103,820.40 →         Tax-Exem Lease - New E131 Engine       19,3820.40 →         Total Other Current Liabilities       243,179.37         Total Current Liabilities       243,179.37         Total Liabilities       243,179.37         Total Liabilities       243,179.37         Equity       56,947.14         Retained Earnings       114,300.06         Net Income       36,046.82		
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Emergency Reserve Fund - TABOR         7,579,00           General Fund - Checking         91,290.35           Red Mountain Building Fund         40,000.00           Total Checking/Savings         283,896.49           Total Current Assets         283,896.49           Fixed Assets         283,896.49           Fixed Assets         262,726.50           New E131 Engine         193,820.40           Type IV Brush Truck - 2022         325,453.00           Total Fixed Assets         266,546.90           TOTAL ASSETS         550,443.39           LIABILITIES & EQUITY         Liabilities           Current Liabilities         103,820.40           Tax-Exem Lease -New E131 Engine         103,820.40           Tax-Exem Lease - Type IV Brush         139,358.97           Total Other Current Liabilities         243,179.37           Total Current Liabilities         243,179.37           Total Liabilities         243,179.37           Total Liabilities         243,179.37           Equity         9pening Bal Equity         156,917.14           Retained Earnings         114,300.06           Net Income         36,046.82           Total Equity         307,264.02		
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	TOTAL LIABILITIES & EQUITY	550,443.39

# Livermore Fire Protection Board Income Statement 2023

PPE & Apparel  Clearing Reimbursements	Control Equipment	Cisposatile Supplies - Crief	Disposable Supplies - Medical	CONTENERS SUPPLIES	Communications	equipment expenses (non-cap);	Control Capital Parchase	Communication Equip Functions	Commission Color Color Species France	Applied Loan Payment on Type IV Trick	Vehicle Purchase	Capital Equipment	FoC.1					Command f	Negative Control of the Control of t			Pecono 4	Med 1	1874		NEW CASA	Walnumance	Fue:	Apparatus:	All little Nescue Insurance	CHARACTER CONTRACTOR	EMERGENCY SERVICES		TOTAL DISTRICT ADMINISTRATION		Training Expense	Legal Expenses	According Expenses	Accounting Dynamics	Professional Services:	POV Mileage Reimbusement	FPPA Pension Plan Contribution	Travol Expense	Emergency Reporting Subscription	Office Supplies (IT Support	Office Administration:	Director's Liability insurance	Worker's Comp	Property insurance	Apparatus insurance	insurance:	County Treasurer Fees	DISTRICT ADMINISTRATION	Openation expenses	Fypanca	Total Income	1	Specific Ownership Tax	Sale of Equipment	Property Taxes	Out-of-District Billings	Miscelaneous income	interest income	Interest income	Constitute	Control and and other	OPERATING INCOME
\$7,000.00	24,000,00	00.000 00	00.000,76	00.000	\$5,000.00	*	100,000,00	\$50,000.00	200000000000000000000000000000000000000	25 29E CC3	\$27.238.47								00.000.000	-					SHEAT STREET,		\$12,000,00	\$16,000.00		30,909	Card Garden	Ž.,	2023 Adopted	00.002.07	200000	\$600,00	34,000.00	55,000,00	UG 000 F.3		\$20,000.00	\$5,000.00	\$0.00	57,000.00	00,000,00		\$2,000,00	\$1,750,00	\$5,500.00	\$20,000.00		\$6,400.00	Control Designation		2073 Advanted	\$ 338,206,00		\$20,000.00	\$1,000.00	\$305,608.00	\$0.00	00.00	no.no.co	20,000,76	27,000,00	22 000 00	Budger
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		2776676	100			Ī		36,432.0/			00 (562.781.53)		8	28		8	82	38	TO SECURITION OF THE PERSON OF		5	N. T.	4		6		Special American	62 513,858,38	A property of the second second	An into	1	411	Underlover	343,916,08		3600.00						35,000,00		\$		The second second second				96 \$5,315.00		75 \$2,340,25	pager	Citation	LindoniOver	57 (\$120,822.13)	50000000000000000000000000000000000000		(\$1,000.00)				73 3785.73	_	7	3	

## Livermore Fire Protection Board Income Statement 2023

Health & Fitness
Maals (first / work says)
Public Residians
Swatten Expenses:
Station 1 Operating Expenses:
Electric
Phone
Propage
Station 2 Operating Expenses:
Facilities ——

Station 2 Operating Expenses

Station 4 Operating Expenses
Station 4 Operations
Meals / Food
Out-of-District Expense
Professional Membership Dues
Training 1 - Fit Operations
Meals / Food Operations
Meals / Food Operations
Training 1 - Fit Operations

TOTAL EMERGENCY SERVICES

Net Ordinary Income Total Expenses

	\$36,074,33		4	Carryover Funds to Next Year	Carryover Fun-			_						
	\$36,074.33	\$0.00	\$0,00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$51,724.84	\$3,661.69	(\$7,605,71)	(\$607.31)	(\$11,099,18)	_
\$156,896.46	\$181,309.54	\$0.00	\$9.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$16,432.53	\$34,976.02	\$107,051.32	\$10,588.53	\$12,261.14	\$338,206,00
\$110,980.37	\$148,975.63	\$0.00	\$0.00	\$0.00	90.00	50,00	\$0.00	\$0.00	\$16,152.78	\$10,748.98	\$102,573.18	\$8,347,85	\$11,151,84	00.956.6574
\$2,000,00	\$0.00													\$2,000.00
\$4,000.00	\$0.00													\$4,000.00
\$591.50	\$1,408.50								\$1,408,50					\$2,000.00
\$1,164,07	\$835.93											\$480.93	\$345.00	\$2,000.00
\$1,000.00	\$0,00													\$1,000.00
\$2,470.93	\$529.07										\$300.07	\$6.98	\$212.02	\$3,000.00
\$1,000.00	\$0.00													\$1,000.00
\$1,000.00	\$0.00													\$1,000.00
\$1,189.77	\$810.23									53.8345		097.90\$		\$2,000.00
\$504,60	\$295.40								\$59.07	\$59.07	\$59.42	\$59,42	\$58,42	\$800.00
\$836.53	\$583.47								\$187.63	C9.882	\$105.58	\$89.80	591.83	\$1,500.00
\$3,856.53	\$143.47								\$53.47		\$45.00	\$45.00		\$4,000.00
and the second second														
\$1,722.80 \$1,027,20	51,722.80									\$449,74	\$708.06	\$585,00		\$2,750.00
\$941.51	\$558.39								15.65\$	\$131.35		5261.70	\$126,03	\$1,500.00
\$1,385,91	\$1,104.09								\$129.15	\$229,14	\$257.19	\$243.94	\$244.67	\$2,506.06
\$5,848.72	\$2,151.28								\$1,413.00	\$594,75	\$45,00	\$45.00	353.53	\$8,000.00
\$4,000.00	\$0.00													\$4,000.00
1	\$228.22											\$229.22		\$4,000.00
- 1	\$0.00													\$2,000.00
	\$0.00													\$5,000.00

Office Supplies I IT Support: Verizon, Starlink, Streamline, postage, office materials, filing fees, etc.

Facilities expenses includes maintenance contracts on generators, snow removal, repairs, etc.